

CITY OF TALLAHASSEE VENDOR APPLICATION

APPLICATION DEADLINE: MAY 20, 2023

FESTIVAL DATE: JULY 4, 2023

Thank you for applying to be a vendor for the 2023 Celebrate America on July 4th, 2023. Submitting an application does not guarantee a vendor booth in the Celebrate America event. If selected, the planning committee will make final decision as to placement of all vendors. Previous placement will be taken into consideration but is NOT guaranteed. Please be advised that all Celebrate America activities or components of this application are subject to change or cancellation for any reason. There is ONE booth allowed per vendor.

Applications must include the following in order to be considered:

1. Completed Application
2. Signed Liability Waiver
3. Itemized Menu w/ prices
4. Current Certificate of Liability Insurance (See Insurance Section for details)
5. Photo or drawing of set up
6. Attached list of equipment being used and how many of each
7. Current copy of State of Florida Resale Certificate for Sales Tax
8. 501(c)3 non-profits are required to provide a copy of the Certificate of Exemption

Please fill out below:

Business Name: _____

Contact Name: _____

Address: _____

Cell phone: _____ Business Phone: _____

Email: _____

Fees: Electricity will be charged separately and is limited. Accepted vendors can purchase one (1) or two (2) 20-amp plug/outlet. No other electricity is available. No special wiring is available. Vendors cannot purchase more than two (2) plus/outlets. The following fees will be collected for electric and booth spaces. Booth placement IS NOT Guaranteed. Please put an X by the size space you would like and if you would like electric:

- _____ 20-amp plug/outlet - \$40 per plug – two (2) plug max.
- _____ 10x10 booth space - \$150.00
- _____ 10X15 booth space - \$175.00
- _____ 10x20 booth space - \$200.00
- _____ 10x30 booth space - \$225.00

Please make checks payable to Tallahassee Friends of Our Parks Foundation, Inc or F.O.O.P. Credit Cards cannot be accepted.

Please describe your tent/trailer/truck in full detail including length, width, height, side that you serve from and number of side panels. Please include any other details that you feel will help with your placement.

ALL FOOD AREAS MUST BE COVERED WITH A TARP THAT MUST COVER THE ENTIRE FLOOR SPACE.

I, (print)_____ (applicant/authorized representative), herby acknowledge that I have read the Rules and Regulations associated with being a vendor with the City of Tallahassee and have thereby informed all entry participants (employees, volunteers, representatives, agents, etc.) of said rules and regulations, and agree that said applicant and all participants will heed all City of Tallahassee PRNA directives and all applicable laws and ordinances. I hereby accept that refunds will not be given for inclement weather or any unforeseen events that lead to the City of Tallahassee PRNA’s cancellation of the event.

Signature, Applicant/Authorized Representative

Date

Print Name

List of Equipment Using (i.e. Equipment Type and Quantity “Heat Lamp” – “2”, “Electric Cooktop” – “3”)

Questions: Mario Palmentieri: Mario.Palmentieri@talgov.com – 850-509-0785
Jennifer Carter: Jennifer.Carter@talgov.com – 850-891-3885

Mail Applications to: PRNA Main Office c/o
Celebrate America Planning Committee
1201 Myers Park Drive
Tallahassee, FL 32301

Email Applications to: Jennifer.Carter@talgov.com

Make all checks payable to: Tallahassee Friends of Our Parks Foundation, Inc or F.O.O.P.

For Office Use:

Date Received: _____
Amt Paid: _____
Ck # _____
REC# _____
Booth Size: _____

City of Tallahassee
Celebrate America
Liability Disclaimer

The City of Tallahassee Celebrate America does not provide liability insurance for the protection of participants, spectators, merchants or others who participate in Celebrate America activities.

In consideration of being permitted to participate in such activity, the participant does hereby release and forever discharge the City of Tallahassee, its officers, officials, employees and agents, jointly and severally from any and all actions, cause of action, claims and demands for, upon or by reason of any damage, loss or injury, which hereafter may be sustained by participants, merchants, spectators, or others in consequence of participating in City of Tallahassee Celebrate America activities. This waiver and release expressly includes any action, cause of action, claim or demand based upon any act, omission or negligence by the City of Tallahassee its officers, officials, employees or agents.

This release extends and applies to, and also covers and includes all unknown, unforeseen, unanticipated and unsuspected injuries, damages, loss and liability and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries or damages which are unknown or unsuspected to the person executing such release at the time of such execution, are hereby expressly waived.

The participant agrees on behalf of its assigns to indemnify the City of Tallahassee, its officers, officials, employees and agents and all members and officials of the Celebrate America Committee, jointly and severally, and to hold the same harmless from and against any and all actions, claims, demands and liabilities, loss, damages and expense of whatever kind or nature, including attorney fees, which may at any time be incurred by them or claimed against them by reason or participant's negligence or willful misconduct during its participation in the Celebrate America event.

Signature, Authorized Representative/Applicant

Date

Print, Authorized Representative/Applicant

Cell

Signature, Parent or Legal Guardian, if under 18

Date

Print, Parent or Legal Guardian, if under 18

Phone

I (please print your name), _____, hereby acknowledge that I have read the Rules and Regulations associated with being a vendor at the Celebrate America and have thereby duly informed all entry participants (my employees, volunteers, representatives, agents, etc.) of said Rules and Regulations, and agree that Applicant and all participants in this entry will heed all Celebrate America Committee rules, regulations and directives, whether written or oral, and all applicable laws and ordinances. I understand that refunds will not be given after June 3rd or for inclement weather.

Signature, Applicant/Authorized Representative

Date

Print Name