

CITY OF TALLAHASSEE

CITY COMMISSION AGENDA ITEM

ACTION REQUESTED ON: July 12, 2000

SUBJECT/TITLE: Approval of Changes to the Procurement Policy

TARGET ISSUE: N/A

STATEMENT OF ISSUE

Procurement Services has been working on developing procedures and processes that will integrate with PeopleSoft Financial System that is currently being implemented. As a result of enhanced functionality of the new system, management has determined that it is necessary to rewrite all of the policies and procedures related to procurement activities to be consistent with the new system. Therefore, our first step in the process is to develop a procurement policy that will meet the needs of the city operations. The purpose of this agenda item is to seek approval of a new Procurement Policy and adopt changes to the Document Signature Policy #116CP. Changes to the latter policy are necessary to ensure that these policies are consistent with each other.

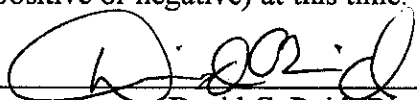
RECOMMENDED ACTION

Approve Option 1.

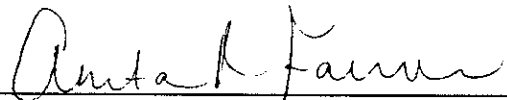
Option 1-Approve the Procurement Policy and changes to the Document Signature Policy #116CP.

FISCAL IMPACT

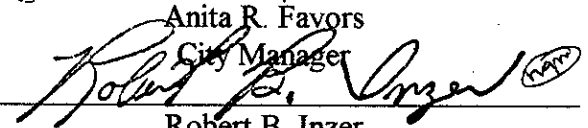
Although we believe that administrative processes will be streamlined, there is no measurable fiscal impact (positive or negative) at this time.



 David C. Reid, Director
 Department of Management and Administration



 Anita R. Favors
 City Manager



 Robert B. Inzer
 City Treasurer-Clerk

For Information, please contact:	Cathy Kilpatrick x8312 or Roberta McManus x8468
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