



CITY COMMISSION AGENDA REQUEST



DATE November 30, 1994  
 SUBJECT Internal Control Policy  
 AMOUNT \_\_\_\_\_  
 SOURCE \_\_\_\_\_  
 OMB \_\_\_\_\_

- BID/CONTRACT/LEASE
- CHANGE ORDER
- BUDGET TRANSFER/SUPLE. APPROP.
- STATUS REPORT
- POLICY/DISCUSSION
- OTHER (SPECIFY): \_\_\_\_\_

REQUEST ACTION ON: December 14, 1994

**HISTORY**

On December 13, 1989, the City Commission adopted Resolution No. 89-R-0066 which established the requirements for an adequate system of internal administrative and accounting control for the City.

On March 11, 1992 the City Commission codified the attached Internal Control Policy, requiring a Sunset Review within five years from the effective date of December 13, 1989.

**FACTS AND ISSUES**

To comply with the Sunset Review requirement of December 13, 1994, this policy has been reviewed, and it has been determined that no revisions are required. Accordingly, this agenda request is brought forward for Commission consent in accordance with the Sunset Review requirement.

**OPTIONS**

1. Continue the policy as previously adopted.
2. Modify the policy.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

Option 1 - Continue the policy as previously adopted, which implemented Resolution No. 89-R-0066 and established the City standards and responsibilities for a system of internal administrative and accounting control.

**ATTACHMENT**

Internal Control Policy.

Philip F. Ingles,  
Director of Finance

Steven C. Burkett,  
City Manager