

## City Commission Policy 403

### Reserved On-Street Parking for Historic Properties in Special Character Districts

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DEPARTMENT: Public Works

DATE ADOPTED: February 26, 2014

DATE OF LAST REVISION: New Policy

**403.01 Authority:** City Commission

#### **403.02 Scope and Applicability**

This policy shall be applicable to properties zoned Historic Preservation Overlay and located in the Park Avenue Special Character District or the Calhoun Street Special Character District.

#### **403.03 Policy Statement**

The City of Tallahassee encourages the preservation of historic resources and properties in the Park Avenue and Calhoun Street Special Character Districts. Certain historic properties in the Special Character Districts have limited on-site parking and limited accessibility to off-site parking. As an additional incentive to the continued preservation and utilization of historic properties, the City has adopted a parking program which may provide reserved parking spaces along the right-of-way for historic properties.

#### **403.04 Procedure**

A property owner requesting reserved on-street parking under this policy shall submit an application to the City's Public Works Department.

#### **403.05 Criteria**

- a. The historic property must be in either the Park Avenue or Calhoun Street Special Character District and must be on property zoned Historic Preservation Overlay.
- b. Only spaces abutting the applicant property may be reserved.
- c. The applicant must demonstrate the reservation of parking spaces shall not constitute a substantial hardship or detriment to neighboring properties.

#### **403.06 Number of Reserved Spaces**

A property shall be limited to two (2) reserved spaces under this policy.

#### **403.07 Signage**

The property owner shall pay the cost of signage designating any space as reserved under this policy.

#### **403.08 Enforcement**

The owner of the property shall be responsible for enforcement of the parking restrictions.

**403.09 Payment for Removal of Parking Meters**

The owner shall pay to the City \$250 each year for each reserved parking space for which a parking meter was removed.

**403.10 Annual Renewal**

Reserved parking spaces under this policy shall be for a one (1) year term. Applications for renewal shall be processed in accordance with Section 403.04 of this policy.

**403.11 Sunset Review**

This policy is subject to sunset review by the City Commission five (5) years from the effective date.

**403.12 Effective Date**

This policy shall become effective upon City Commission approval. The effective date of this policy shall be February 26, 2014.